

Please ask for: Tony Rose

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Date: 4th February 2013

COUNCIL SUMMONS

You are hereby summoned to attend a Meeting of the **WEST DEVON BOROUGH COUNCIL** to be held at the Council Chamber, Council Offices, Kilworthy Park, **TAVISTOCK** on **TUESDAY** the **12th** day of **FEBRUARY 2013** at **4.30 pm**.

Prior to the Meeting, the Reverend Graham Cotter from Buckland Monachorum has been invited to say prayers.

THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED.

1. Apologies for absence
2. Declarations of Interest
Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Monitoring Officer in advance of the meeting.

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3. To approve and adopt as a correct record the Minutes of the regular Meeting of the Council held on 11th December 2012 1
4. To receive communications from the Mayor or person presiding
5. Business brought forward by or with the consent of the Mayor
6. To respond to any questions submitted by the public and to receive deputations or petitions under Council Procedure Rule 21
7. To consider motions of which notice has been submitted by Members of the Council in accordance with Council Procedure Rule 15
8. To consider questions submitted by Members under Council Procedure Rule 21
9. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval

- (i) **Community Services Committee**
Meeting held on 22nd January 2013 10
- Unstarred Minute to agree**
Members are recommended to agree:
- CS 32 Continued Suspension of Car Parking Strategy**
In respect of Pay & Display Charges
RESOLVED to RECOMMEND to Council that the current suspension of the strategy for tariff setting only be continued to enable more flexibility when reviewing the Pay & Display charges for 2013/2014.
- (iii) **Overview & Scrutiny Committee**
Meeting held on 15th January 2013 15
- Unstarred Minute to agree**
Members are recommended to agree:
- O&S 31(i) Two Committee Structure**
RESOLVED to RECOMMEND to Council that:
1. the current pilot (due to end in May 2013) be extended until the full Council meeting in December 2013; and
 2. with immediate effect, the Chairmen and Vice-Chairmen of the Resources Committee and Community Services Committee consider revising current working arrangements to ensure that the workload, particularly within the Community Services Committee, be more evenly spread amongst its Committee Members, including clarifying the roles of Lead Members, Champions and Working Groups.
- O&S 31(ii) Member IT Provision**
RESOLVED to RECOMMEND to Council that the draft Member IT provision policy (as attached at appendix B) be adopted.
- (iv) **Planning & Licensing Committee**
Meeting held on 8th January 2013 21
- (v) **Resources Committee**
Meeting held on 29th January 2013 25
- Unstarred Minutes to agree**
Members are recommended to agree:
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**RC 35 Capital Programme 2013/2014 and
RC 37 Revenue Budget for 2013/2014**

Minute Nos. RC 35 and RC 37 will be noted, but no recommendations accepted at this stage as they would be addressed as part of the wider budget setting discussions at Agendum 10.

10. To receive the report of the Chief Accountant on the Capital Programme for 2013/2014 30
11. To receive the report of the Head of Finance & Audit on the Revenue Budget for 2013/2014 36
12. To receive the report of the Head of Planning, Economy & Community on the Planning Issues relating to the former Focus DIY Store, Tavistock Retail Park, Plymouth Road, Tavistock 61
13. To Order the affixing of the Common Seal
For the information of Members, a list of documents sealed by the Council and witnessed by the Mayor and the Chief Executive during the period 27th November 2012 to 30th January 2013. 67

PART TWO – ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED (if any).

If any, the Council is recommended to pass the following resolution:

“**RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the Meeting for the undermentioned item of business on the grounds that exempt information may be disclosed as defined in Part I of Schedule 12(A) to the Act.”

Dated this 4th day of February 2013



Chief Executive